



CITY OF BERKLEY NOTICE OF CLAIM

In order to make a claim for damages or physical injuring arising from a sewage disposal or stormwater system event, all claims must provide the following information:

DATE: _____

NAME:	
ADDRESS:	
PHONE:	
EMAIL:	

ADDRESS OF AFFECTED PROPERTY <i>(if different than above)</i>	
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DESCRIBE THE CLAIM *(attach additional pages if necessary):*

DATE OF LOSS *(property damage or physical injuries):* _____

An individual that has been injured or has suffered property damage as a result of sewage disposal or storm water event must provide written notice of the event within 45 days after the date the damage or injury occurred, or in exercise of reasonable diligence should have been discovered. Failure to provide proper notice will bar your claim.

RETURN TO: City of Berkley
Attn: City Manager's Office
3338 Coolidge Highway
Berkley, MI 48072

FOR OFFICE USE ONLY: Date Received _____

Forwarded to: _____ Date: _____

Forwarded to: _____ Date: _____